



Welcome to the School of Engineering and Applied Science (SEAS) at The George Washington University! We have created a list of key tasks and deadlines to help you stay organized this summer. Following these steps will make your transition into your first semester much smoother. If you have any questions, please reach out to our advisors at seasadvising@gwu.edu. We are always here to help!

All Transfer Students (External and Internal)

- ✓ **[Complete the New Student Orientation Module \(External Transfer Student Only\)](#)**
This module introduces you to GW and GW Engineering, which covers the academics, advising, extracurricular activities, and career activities. Since it contains significant information, feel free to complete it in multiple sessions and take breaks as needed.
- ✓ **[Complete the GW Engineering New Student Questionnaire](#)**
Complete the required survey after finishing the New Student Orientation module and understanding the information. This informs the GW Engineering Undergraduate Advising Team your intended engineering major and what support needed from peer mentors. Your responses help them assign your Professional and Faculty Advisors for the upcoming semester.
- ✓ **Review Your Degree Requirements and Transfer Courses**
As you plan the upcoming semester, please review the [University Regulations for Undergraduate](#) and [engineering major requirements](#) in the [University Bulletin](#). All transfer students can also use [DegreeMAP](#) to view semester-by-semester breakdown of their requirements whether credits from GW or another institution are applied.
- ✓ **Carefully review the Non-Technical Elective Policy**
All GW Engineering students must complete a specific number of [Non-Technical Elective Requirement](#), which varies by major. These classes must come from the approved [University General Education list](#) and will count toward both your non-technical electives and the General Education requirements. Check DegreeMAP to track your progress and contact your advisor if you have questions.



Meet with Faculty Advisor and complete your Undergraduate Advising Form (UAF)

After submitting the New Student Questionnaire, all transfer students will be assigned to a [Faculty Advisor based on their major](#). They will be your primary advisor for curriculum-related questions. Students will work with their Faculty Advisor on planning their semester and complete the [Undergraduate Advising Form \(UAF\)](#) in the Undergraduate Forms Portal, which is required to submit each semester. If UAF is not submitted and approved, a Registration Hold will be placed on your account.



Complete the Chemistry Prep Course (CPC) if you need to take CHEM 1111

Majority of engineering majors are required to take CHEM 1111: General Chemistry and some transfer students may not have taken a suitable course before coming to GW. The CPC is GW's placement assessment that determines whether you are ready for Chemistry and which course you should take. If required, students must achieve the required CPC score BEFORE registering for the course. [Refer to the CPC webpage](#) for information on required scores and deadlines.

***Keep in mind that earning the required CPC score can take between 8 to 40 hours. Be aware of deadlines and start working on the CPC as soon as you know you need to take Chemistry.**



Complete the Math Placement Test (MPT): MATH 1220, MATH 1231, or ECON 1011

All engineering majors are required to take Math (and some required Economics (ECON)) and some transfer students may still need to take Math at GW. The MPT determines students' readiness and places them into the appropriate Math course. If transfer students are required to take Math, they must earn the required MPT score BEFORE registering for the course. Note the highest course you can place into is MATH 1231: Calculus 1. You do not need to take the MPT if you have transfer credits. [Refer to the MPT webpage](#) for information on required scores and deadlines.



(Optional) [Complete a Foreign Language Placement Exam](#)

GW Engineering does not require foreign language courses, but some students may take them to meet their Non-Technical Electives. If transfer students want to continue studying a language, they can take the departmental placement exam to be eligible to register for the course. Depending on the credits you transfer, both beginner and advanced language courses may count toward your degree.



External Transfer Students Only

- ✓ **Transfer Credit Report and Equivalency Tool**
External transfer students can request a Transfer Credit Report from GW Undergraduate Admissions, showing how their previous credits were transferring to GW. Students can also use the [Transfer Credit Equivalency](#) tool to view your transfer credits in their major. It is encouraged to compare the transfer credit report with DegreeMAP to ensure all expected credits are included and discuss with Faculty Advisors for any questions.

- ✓ **(Optional) Submit a Transfer Credit Approval Form (Pre-Matriculation)**
Occasionally, courses from other institutions may be transferred as a “Department 1099” (e.g. MAE 1099, CSCI 1099), which is not an exact equivalent course at GW. If transfer students think the courses were evaluated incorrectly and have identified a GW course that is equivalent, you can request a review of your courses by providing information: course syllabus, most recent transcript (including final grades) from previous institutions, and completed [Transfer Credit Approval Form](#). Students submitting these materials to the faculty/departments that corresponds to the courses can be reviewed. After the department reviews and if approved, students can send their signed Transfer Credit Approval Form to seasadvising@gwu.edu.

- ✓ **(Optional) UW 1020 Exception Request**
All undergraduate students must pass an introductory writing course called UW 1020: University Writing. The requirements for the course are strict and transfer students often need to take UW 1020, even if they have already completed the first-year writing course at their previous institutions. If transfer students have the credits, they can explore the option on requesting the [UW 1020 Exception Petition](#). Students are strongly recommended to follow the instructions carefully and ensure all required documents are submitted as part of the exception process to the UW Department.
***Please keep in mind that exception requests are not guaranteed for approval and strongly encourage transfer students to enroll in UW 1020 if request is denied.**